

CERTIFICATE OF REGISTRATION OF SOCIETIES

(ACT XXI OF 1860)

No. 4727 of 2018

I hereby certify that "Prisoner Training Rehabilitation And Welfare Society (Model Jail, Vocational Institute)" has this day been registered under the Societies Registration Act (XXI of 1860) and as amended by Punjab Amendment Act, 1957.

Given under my hand at Chandigarh this 19th day of

January Two thousand eighteen.

Fee Rs. 500/-




REGISTRAR OF FIRMS & SOCIETIES
U.T., CHANDIGARH.

CHANDIGARH ADMINISTRATION
HOME DEPARTMENT
NOTIFICATION

Chandigarh, dated the 29-12-2017

No.7222-HIII(3)-2017/29527 The Administrator, Union Territory, Chandigarh is pleased to constitute an Executive Committee for the purpose of Prisoner Training Rehabilitation and Welfare Society (Model Jail, Vocational Institute) in Model Jail, Chandigarh composition of which is given below:-

1.	Inspector General of Prisons, UT Chandigarh	Chairman
2.	Additional Inspector General of Prisons, UT Chandigarh	CEO
3.	Director School Education, Union Territory, Chandigarh	Member
4.	Director Social Welfare, Union Territory, Chandigarh	Member
5.	Superintending Engineer(C-II) Union Territory, Chandigarh	Member
6.	Superintendent Jail	Member Secretary
7.	Representative of Home Department	Member
8.	Representative of Finance Department	Member

Chandigarh, dated
The 11th Dec. 2017

HE, the Administrator,
Union Territory, Chandigarh.

No.7222-HIII(3)-2017/

Chandigarh, dated the

A copy is forwarded to the Controller, Printing and Stationery, U.T. Chandigarh with the request that the above notification may please be published in the Chandigarh Administration Gazette(Extra-ordinary)and 10 copies thereof be supplied to this Administration.

Additional Secretary Home,
For Home Secretary,
Chandigarh Administration.

No.3700-HIII(3)-2017/29529

Chandigarh, dated the 29-12-2017

A copy is forwarded to the Inspector General of Prisons, UT Chandigarh for information and necessary action in continuation of this department's earlier letter No.3700-HIII(3)-2017/25120, dated 01.11.2017

2. He is requested to include the above said composition in the Memorandum of Charter for Prisoner Training Rehabilitation and Welfare Society (Model Jail, Vocational Institute) in Model Jail, Chandigarh as sent earlier vide letter as mentioned above.

Additional Secretary Home,
For Home Secretary,
Chandigarh Administration.

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Remend

The regular
formalities
to be completed
within
a week

AIG/Prison

IG/Prison

85's for immediate compliance

30/2
3-11-17

Diary No. FA/I.G. (Prs.)/ 756
Dated... 2/11/17

No. 3700-HIII(3)-2017/ 25120
CHANDIGARH ADMINISTRATION
HOME DEPARTMENT

Chandigarh, dated the 01-11-2017

To

✓ The Inspector General of Prisons,
UT Chandigarh.

Diary No. 8/26
Dated 06/11/17
Dak Clerk

Subject: Creation of Prisoner Training, Rehabilitation and Welfare Society (Model Jail, Vocational Institute).

Pl. Dis. also.

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on file for further info. public interest delay

In supersession of this Administration's letter No. 3700-HIII(3)-2017/24371, dated 16.10.2017, approval of the Chandigarh Administration is hereby accorded to register / creation of a society under the name & title "Prisoner Training, Rehabilitation and Welfare Society (Model Jail, Vocational Institute)", in Model Jail, Chandigarh, subject to the following conditions:-

AIG/Prison

i)	To ensure that the formation of the society will meet the requirements of vocational institute in all respects;
ii)	The subject cited society be got registered under Societies Registration Act.
iii)	For the expenditure, procedure will be adopted as laid down in GFR and appointment shall be made in accordance with the rules as applicable to Chandigarh Administration;
iv)	It shall ensure to make provision for the grant-in-aid to the society under the budget provision of Police Department in relevant object Head as the expenditure is auditable by Local Audit Department.

Ch. 2/11/17

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2. The draft memorandum of Charter for "Prisoner Training, Rehabilitation and Welfare Society (Model Jail, Vocational Institute)" in Model Jail, Chandigarh duly vetted by the Legal Remembrancer, UT Chandigarh and also amended by the Chandigarh Administration in consultation with the Additional Inspector General of Prisons, UT Chandigarh is returned herewith for further necessary action.

3. This issue with the approval of Finance Department, Chandigarh Administration conveyed vide U.O. No.451(M)UTFII(10)-2017/8522, dated 23.08.2017.

4. This also has the approval of HE, the Administrator, Union Territory, Chandigarh.

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Additional Secretary Home,
For Home Secretary,
Chandigarh Administration.
Chandigarh, dated the P

No. 3700-HIII(3)-2017/

A copy is forwarded to the Finance Secretary(F&PO) Changiarh Administration for information w.r.t. their U.O. No. 91(M)-UTFII(10)-2017/1372, dated 23.02.2017 and U.O. No. 451(M)-UTFII(10)-2017/8522, dated 23.08.2017 for information and necessary action.

Additional Secretary Home,
For Home Secretary,
Chandigarh Administration.

MEMORANDUM OF CHARTER FOR "PRISONER TRAINING REHABILITATION AND WELFARE SOCIETY (MODEL JAIL, VOCATIONAL INSTITUTE)" IN MODEL JAIL, CHANDIGARH

"Prisoner Training Rehabilitation and Welfare Society (Model Jail, Vocational Institute)" is to set up in Model Jail, Chandigarh to fulfill the requirement of domestic consumption of various furniture items, bakery items and other miscellaneous items of Chandigarh Prisons Department, other government departments with the objective to make the Prison Department self-sufficient and self-reliant. This will also help in effectively utilizing the labour of convicts sentenced to imprisonment by Hon'ble Courts, giving prisoners vocational training and will also be a step towards their reformation and rehabilitation after release as they will have better job opportunities outside. The emphasis will be more on vocational training for rehabilitation of prisoners. The surplus funds generated through the sale of various products manufactured by the said society in the course of training, shall be used for collective Prisoners Welfare activities.

The school will function as non-commercial and non-profit objective entity.

1. The objective of said Society is:
 - a) To become self-sufficient in production of various furniture items, bakery and food items and other miscellaneous items for domestic Jail consumption, sale to other department and for sale to general public at shopping complex, Model Jail Chandigarh or at other commercial location, fairs etc.
 - b) To impart Vocational Training to prisoners in manufacturing various products and other skills to help them in post-release rehabilitation.
 - c) To keep inmates engaged in productive work in order to promote good discipline in prison and reduce recidivism.
 - d) To promote collective prisoners welfare activities etc.
2. **Financial Resources:-**
 - a) The funds shall be raised mainly from sale of products manufactured in the course of training, voluntary contribution from prisoners, donations from public, transfer of funds from prisoner welfare fund or any other source administered by the Executive Committee.
 - b) Provision for grant-in-aid from Chandigarh Administration will also be made.
 - c) The funds generated by the said Society shall be utilized for expansion, increasing capacity, purchase of new plant & machinery and building infrastructure.
 - d) The funds shall be utilized for various collective welfare activities for Model jail's prisoners.
 - e) The funds shall be utilized for imparting vocational training to prison inmates.
 - f) All expenditure procedure will be adopted as laid down in GFR.

3. **Administration:-**

The said society shall be administered by an Executive Committee consisting of the following members:-

1.	Inspector General of Prisons, Union Territory, Chandigarh	Chairman
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2.	Additional Inspector General of Prisons, Union Territory, Chandigarh	CEO
3.	Superintendent Jail, Union Territory, Chandigarh	Member Secretary
4.	Representative of Home Department, Chandigarh Administration	Member
5.	Representative of Finance Department, Chandigarh Administration	Member

All the operations of the said society will be under Inspector General of Prisons, Union Territory, Chandigarh.

4. Workforce & Wages:-

The prisoners shall perform the manufacturing activities of the said society. These workers shall be paid wages at the rates to be decided by the Chandigarh Administration.

The Executive Committee may appoint technical experts, consultants, supervisors on contract basis for getting technical know how and for better supervision and proper functioning of said society in accordance with the rules applicable to the Prison Department, Chandigarh Administration.

The incentives/remuneration of the persons, so appointed, shall be decided by Inspector General of Prisons, U.T. Chandigarh on the recommendation of Executive Committee.

5. Honorarium to Staff: -

An Honorarium on monthly basis shall be provided to Officers/officials associated with administration and supervision of said society. The Inspector General of Prisons, U.T. Chandigarh shall decide the rate of Honorarium to be paid to Officers/officials, but in no case it shall exceed the limit laid down in GFR.

6. Bank Account:-

A Bank Account in the name of above mentioned Society shall be operated for all financial transactions. The Additional Inspector General of Prisons, Superintendent Model Jail and Deputy Superintendent, Model Jail shall be the joint signatories for operating the bank account. The said account will be maintained by any of two out of above three members.

7. Maintenance of Accounts:-

- a) Proper Accounts of all receipts and payments shall be maintained by Deputy Superintendent, Model Jail with the help of Accountant.
- b) The accounting records shall comprise of Purchase Bill file, Stock Register, General Ledger, Bank Reconciliation Statement, Sales Bill books etc.
- c) Monthly income and expenditure statement shall be prepared by 7th of next month and shall be submitted to the Executive Committee by Deputy Superintendent Model Jail.

- d) The quarterly income and expenditure account as well as the balance sheet shall be prepared by 15th of month subsequent to the end of the quarter and shall be submitted for the Executive Committee by Deputy Superintendent Model Jail.
- e) The final account i.e. Balance sheet and Income and Expenditure Account of a financial year shall be prepared by 30th April every year and shall be submitted to the Executive Committee by Deputy Superintendent Model Jail, which further shall put for approval / scrutiny of Chandigarh Administration.

8.

Audit:-

The accounts of said society shall be audited every year by Chartered Accountant duly appointed by Inspector General of Prisons, U.T. Chandigarh. The audited final accounts shall be submitted to the Inspector General of Prisons, U.T. Chandigarh by the Executive Committee.

9.

- i) No change/alternation/ modifications in memorandum of charter shall be made without the prior written consent of the Chandigarh Administration.
- ii) The Chandigarh Administration may issue such directions to the Society as it may consider necessary for the furtherance of the objects of the Society and for ensuring the effective functioning thereof.
- iii) The Chandigarh Administration may appoint one or more persons to review the working and progress of the society and to hold inquiries into its affairs and report thereon, in such a manner as the Chandigarh Administration may order.
- iv) The income and property of the Society, when so ever derived shall be solely utilized and applied towards the promotion of the objects as set forth in this Memorandum of Association.
- v) There shall be no compromise with the security aspects as per Punjab Jail Manual while operating the said Society.

G.P. 14/21.17

(Dr. O.P. Mishra, IPS)
Inspector General of Prisons,
UT, Chandigarh